

## Committee Interest Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Committees act as advisors to the board in conducting the business of the HOA. Interested residents are invited to volunteer for committees where they have an interest and can make a contribution to the community. Please check all committees on which you would like to serve. A board member will chair the committee and it is expected to have 1-3 additional members that serve for 1-2 years.

\_\_\_\_\_ Buildings and Grounds Committee (approx. 2-4 hours per month)

- Advise board on repair or improvements of common areas, lighting, parking area and exterior of townhomes
- Review reserve study and recommend priorities for maintenance or replacement (annual prior to the annual meeting)
- Act as the Architectural Review Committee
- Review reported violations with assistance of RPM and make recommendation to board of any needed actions

\_\_\_\_\_ Landscaping Committee (approx. 2 hours per month)

- Review landscaping contract and make suggestions regarding modifications or timing of activities of the landscapers (annual prior to renewal of contract)
- Review any landscaping plans submitted by residents
- Advise board on recommended changes to planting/trees/shrubs in the common areas with prioritization
- Review reported violations with assistance of RPM and make recommendation to the board of any needed actions

\_\_\_\_\_ Social Committee (approx. 1-2 hours per month) with budget to be determined

- Develop social programs according to the needs of the community
- Consider Holiday Decorations for the Common Areas

\_\_\_\_\_ Nominations and Rules Committee (approx. 1-2 hours/month, primarily in the second half of the year)

- Recruit volunteers for the board and/or committees
- Present slate of nominees for the board at the annual meeting
- Review governing documents and resident handbook and landscaping guidelines; assess recommended changes from the board or residents and present recommended changes that require a vote by the HOA at the annual meeting.

**Return to the HOA Board Secretary: Dayna Lucas, Unit 142; [dluca50@bellsouth.net](mailto:dluca50@bellsouth.net)**